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EXTRAORDINARY

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GOVERNMENT OF PUNJAB

DEPARTMENT OF WATER RESOURCES

(Works Branch)

NOTIFICATION

The 8th June, 2026

No. WR-IRWR014/3/2024-IW2/299.-In continuation to the policy regarding *"Temporary Outlets for the year 2026-27"* issued vide no.WR-IRWR014/3/2024-IW2/I/1356621/2026 dated 30.3.2026; the clause 3.0 of Policy is amended as below:-

3.0 The detailed SOPs for to be followed for sanction of such cases are detailed as below:-

A. If temporary chute is proposed on Main canal:

Step no.	Procedure	Timeline (in days)
1	Applicant can apply for Outlet (alongwith the affidavit) through a dedicated portal.	T0
2	The concerned SDO will forward the case to the concerned Ziledar for preparation of case.	T1=TO+1
3	Ziledar after taking revenue report from the patwari along with site map will send the case to concerned SDO.	T2=T1+1
4	The concerned SDO while checking the feasibility of the case will also check the case as per policy as below: I. The Outlet will be given only if sufficient water is available. II. The tail of the said canal should not be affected. The concerned SDO will then send the report to the concerned XEN.	T3=T2+1
5	The concerned XEN will send the case with recommendation to the concerned SE. The case shall include as per **Annexure I**	T4=T3+1
6	The concerned SE will send the case with recommendation to XEN/Canals.	T5=T4+1
7	XEN/Canals will send the case to CE/Canals. CE/Canals will send the case to PSWR.	T6=T5+2

Total no. of days required= **07 days** (up to level of CE/Canals)

B. If temporary Outlet is proposed on Disty./Minor/ sub minor :

Step no.	Procedure	Timeline (in days)
1	Applicant can apply for Outlet (along with the affidavit) through a dedicated portal.	T0
2	The concerned SDO while checking the feasibility of the case will also check the case as per policy as below: I. The Outlet will be given only if sufficient water is available. II. The tail of the said canal should not be affected. The concerned SDO will then send the report to the concerned XEN.	T1=T0+1
3	The concerned XEN will send the case with recommendation to the concerned SE. The case shall include as per **Annexure I**	T2=T1+1
4	The concerned SE will give sanction.	T3=T2+1

Total no. of days required= 03 days (up to level of concerned SE)

Sd/-

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Chandigarh

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Department of Water Resources

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